

# CALL FOR ARTISTS

## DOWNTOWN BIKE RACKS

### CITY OF BURLINGTON, ONTARIO

Artists are invited to submit drawings for a series of bike racks that will be installed downtown Burlington

The selected artists will receive **\$1500** for their design

**Deadline for submission Friday July 16 at 4 PM**



# About

The Imperial Cotton Centre for the Arts, on behalf of the City of Burlington, invites artists to submit drawings for a series of bike racks that will be fabricated and installed downtown in the early Fall. Each bike rack will have the same outer frame and artists will have the opportunity to design the interior laser cut steel panel. Successful artists will be awarded **\$1500** for their drawing. All costs and tasks associated with the fabrication, installation and maintenance of the bike racks will be covered by the City of Burlington.

## Downtown Burlington, Ontario

With its beautiful waterfront, unique history and eclectic mix of shops and restaurants, cycling is a great way to experience downtown Burlington! Artists are encouraged to take into consideration the unique character of downtown Burlington when developing their designs. This may include (but is not limited) to: the waterfront; history & heritage; festivals, arts & culture; cycling & sustainability.

## Site Information

The bike racks will be installed in key locations throughout downtown Burlington. This may include (but is not limited to) sidewalks, parks, the waterfront, shopping areas, community facilities and known cycling destinations.

A map of downtown Burlington can be downloaded from our website:

[www.burlingtonpublicart.com](http://www.burlingtonpublicart.com)

## Project Timeline

**Submissions are due on or before Friday July 16 at 4:00 PM.** It is the intent of the City of Burlington to announce the selected designs in early August. Creation of the racks will be completed over the summer with installation no later than October 2010.

## Artist Fee

Successful artists will be paid a **\$1500 artist fee** for their drawing and will work with The Imperial Cotton Centre for the Arts to refine their design to create a digital CAD drawing. This will be used to produce the template for the laser cut steel panel. Designs may be subject to slight alteration (with artists' permission) according to the specifications of the bike rack manufacturer.

## Additional Resources

Artists may wish to consult the following websites for additional information about downtown and Burlington history:

### City of Burlington

[www.burlington.ca](http://www.burlington.ca)

### Downtown Burlington Business Association

[www.burlingtondowntown.ca](http://www.burlingtondowntown.ca)

### Tourism Burlington

<http://tourismburlington.com>

### Burlington Public Library, Local History Resources

<http://www.bpl.on.ca/localhistory.htm>

### Burlington Historical Society

[www.burlingtonhistoricalsociety.ca](http://www.burlingtonhistoricalsociety.ca)



# Eligibility Details

## Eligibility

This competition is open to all emerging and established artists living within a 150 km radius of Burlington, Ontario. Applicants must be legally entitled to work in Canada.

## Original Work

The artist must guarantee that the artwork design is original and does not violate the copyright of any other person.

## Contract

Each selected artist will be required to enter into a contract with the City of Burlington for the use of his/her design.

## Copyright

The artist(s) must be prepared to assign ownership and License to Copyright of the design to the City of Burlington. The artist retains the right to be identified as the creator of the artwork. The City of Burlington reserves the right to move or de-accession bike rack(s) if necessary.

Up to five (5) different designs will be selected and used to make approximately 35 bike racks. However, additional bike racks may be produced at a later date. The City of Burlington reserves the right to reproduce the designs to fabricate additional bike racks and/or for the purpose of promoting the Public Art Program.

## Process for Administration

Inquiries may be sent to [publicart@burlington.ca](mailto:publicart@burlington.ca). As this is an open process, information and updates will be sent to all applicants. The Imperial Cotton Centre for the Arts will be responsible for all communication, either verbal or in writing, between artists making submissions and members of the jury. Any communication between applicants and jury members regarding submissions or the competition may result in disqualification.

The information submitted in response to this RFP will be treated in accordance with the relevant provisions of the Municipal Freedom of Information and Protection of Privacy Act. The information collected will be used solely for the purposes stated in this request.

All artists will be notified by email as to the outcome of the RFP. Please be sure to provide correct contact information in your RFP submission.

The Imperial Cotton Centre for the Arts (ICCA) manages the City of Burlington's Public Art Program. Guided by the Public Art Policy, the ICCA works in cooperation with City of Burlington staff to develop and implement the Public Art Master Plan. All public artworks accessioned by the Public Art Program are part of Burlington's Public Art Inventory.



# Design Guidelines

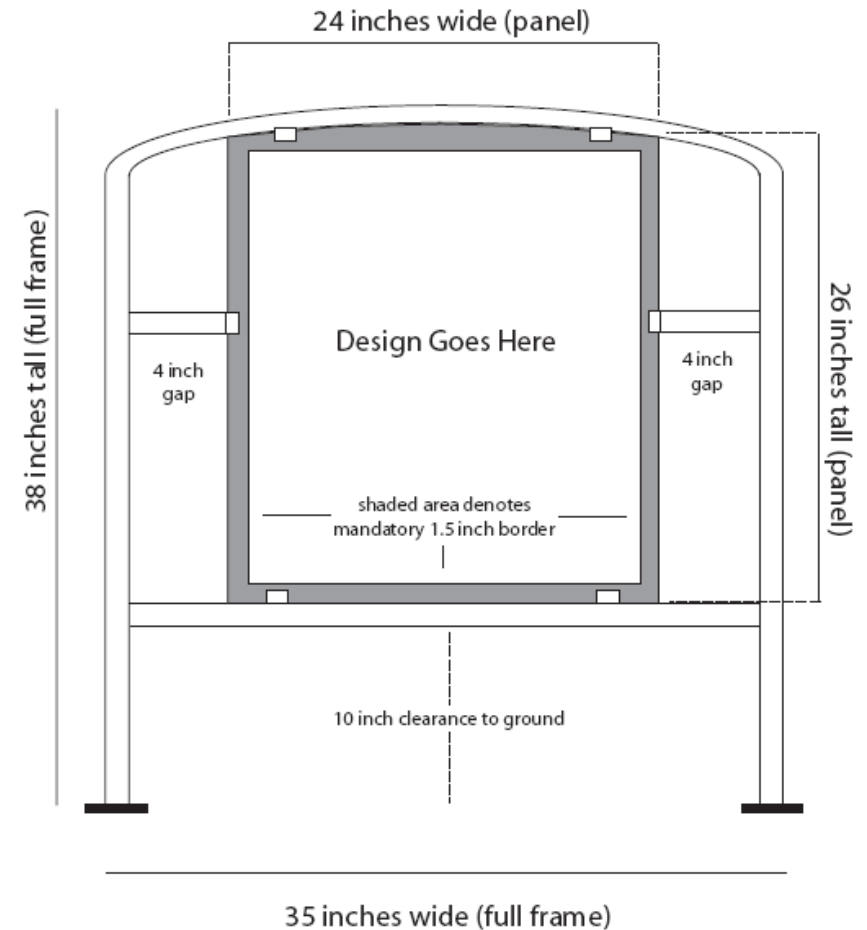
## The Bike Rack

Each bike rack will have the same outer frame and will accommodate two bikes. Artists will have the opportunity to design the interior laser cut steel panel (see illustration). The bike racks will be professionally fabricated out of steel (colour TBD).

## Design Specifications

Please use the attached template (page 7) to execute your design. Designs may be drawn by hand (as a line drawing using black ink) or created using digital design software (i.e. Illustrator, Photoshop, etc.). Each design must conform to the following standards:

- The interior steel panel will measure 24" wide by 26" high
- A 1½" border must be included in the design (shaded area in illustration)
- As the designs will be laser cut out of steel, the drawing cannot include shading, colour or texture – positive and negative space only
- Please take safety into account - no sharp edges or protrusions
- The design must connect to at least 50% of the panel's perimeter (i.e. the 1½" border)
- All positive space in the design must be supported so there are no unattached elements
- All positive steel elements must be at a minimum of ½" thick



\* Please refer to pages 6-7 for detailed design guidelines and template



# Selection Process

Artists may submit up to three (3) original designs for the consideration of the jury. The winning designs will be selected through a two-stage juried process. In the first stage, an independent jury will review the applications and shortlist up to 10 designs. The shortlisted designs will be put on public display for voting and comment. The jury will use public feedback to inform their final selections. An independent public art jury convened for this project, which will include practicing arts professionals as well as representatives from the local community.

All submissions will be evaluated based on artistic merit, responsiveness to the community profile and adherence to the design guidelines. If necessary, The Imperial Cotton Centre for the Arts reserves the right to accept/reject any or all Request for Proposals (RFP) and/or to reissue the RFP in its original or modified form.

## Submission Requirements

Completed applications must be received on or before **Friday July 16 at 4:00 PM**. Incomplete applications or those received after the deadline will not be accepted. All applicants will receive notice via email or mail that their application has been received. It is your responsibility to ensure that your application has been received by The Imperial Cotton Centre for the Arts. If you do not receive verification within one week of submitting your application, please contact [publicart@burlington.ca](mailto:publicart@burlington.ca) or 905-515-9334. **Please note, application materials will not be returned.**

## Application Package

Artists must submit **FIVE COMPLETE COPIES** of the following in order to qualify for consideration in RFP #COB – BRPAP2010, please do not bind or staple submissions:

1. **Application Form** completed in full (page 5)
2. **Curriculum Vitae:** Detail any relevant artistic experience, education, exhibitions and/or public art commissions.
3. **Proposed Design(s):** Artists may submit up to three (3) original designs using the attached template (page 7). Designs may be drawn by hand (as a line drawing – please use black ink) or created using digital design software (i.e. Illustrator, Photoshop, etc.). Please clearly label each design with your full name. Hard copies must be submitted on letter size paper (8½ X11”). Please do not email your application.

## Send applications to:

Imperial Cotton Centre for the Arts  
ATTN: Bike Rack Competition  
195 James Street North, Unit 317  
Hamilton, Ontario L8R 2L2



# Application Form

**PUBLIC ART OPPORTUNITY: DOWNTOWN BIKE RACKS**  
**DEADLINE: FRIDAY JULY 16, 4:00PM**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_  
[street] [city] [province] [postal code]

**Phone [day]** \_\_\_\_\_ **Phone [evening]** \_\_\_\_\_

**Email** \_\_\_\_\_ **Website** \_\_\_\_\_

**I give my permission for my drawing, if short-listed, to be on public display:**

- YES  NO

## Support Materials

I have included the following application materials:

- Completed application form (this page)
- Curriculum vitae
- A maximum of 3 drawings (using attached template)
- 5 copies of the complete application package (application form, CV, copies of drawings) on standard letter-sized paper (8 ½ X11")

Completed applications must be received on or before  
**Friday July 16 at 4PM.**  
Postmarked applications or applications received after the deadline will not be accepted.

- Yes! Please notify me of future opportunities for artists (information will be sent to the email address listed above)**

## Mail applications to:

Imperial Cotton Centre for the Arts  
ATTN: Bike Rack Competition  
195 James Street North, Unit 317  
Hamilton, Ontario L8R 2L2

## Questions?

Kim Selman  
905-515-9334  
[publicart@burlington.ca](mailto:publicart@burlington.ca)

**For additional resources & information:**

[www.burlingtonpublicart.com](http://www.burlingtonpublicart.com)



# Guidelines & Template

The following illustrations show examples of non-conforming and conforming designs. Please note The Imperial Cotton Centre for the Arts will work with the successful artists to ensure that their designs are compliant prior to the fabrication of the bike racks. Please do not hesitate to contact us if you have any questions.

## NON-CONFORMING



This design does not comply with the guidelines for the following reasons:

- The design connects with less than 50% of the panel's perimeter
- Sharp edges
- Unattached elements

## CONFORMING



Design corrected to conform to guidelines

## Additional Resources

There are many good online resources featuring artist designed bike racks that artists may wish to consult for inspiration:

### Winnipeg Arts Council: Bike Racks on Broadway

<http://www.winnipegarts.ca/index.php?/wac/artwork-article/145/>

### City of Ottawa: Bank Street North Rehabilitation

[http://www.ottawa.ca/residents/arts/public\\_art/commissions/upcoming\\_commissions/bank\\_street\\_en.html](http://www.ottawa.ca/residents/arts/public_art/commissions/upcoming_commissions/bank_street_en.html)

### Creative Metal Works

[http://www.creativemetalworksllc.com/Pages/custom\\_all.html](http://www.creativemetalworksllc.com/Pages/custom_all.html)

### Bicycle Parking Online

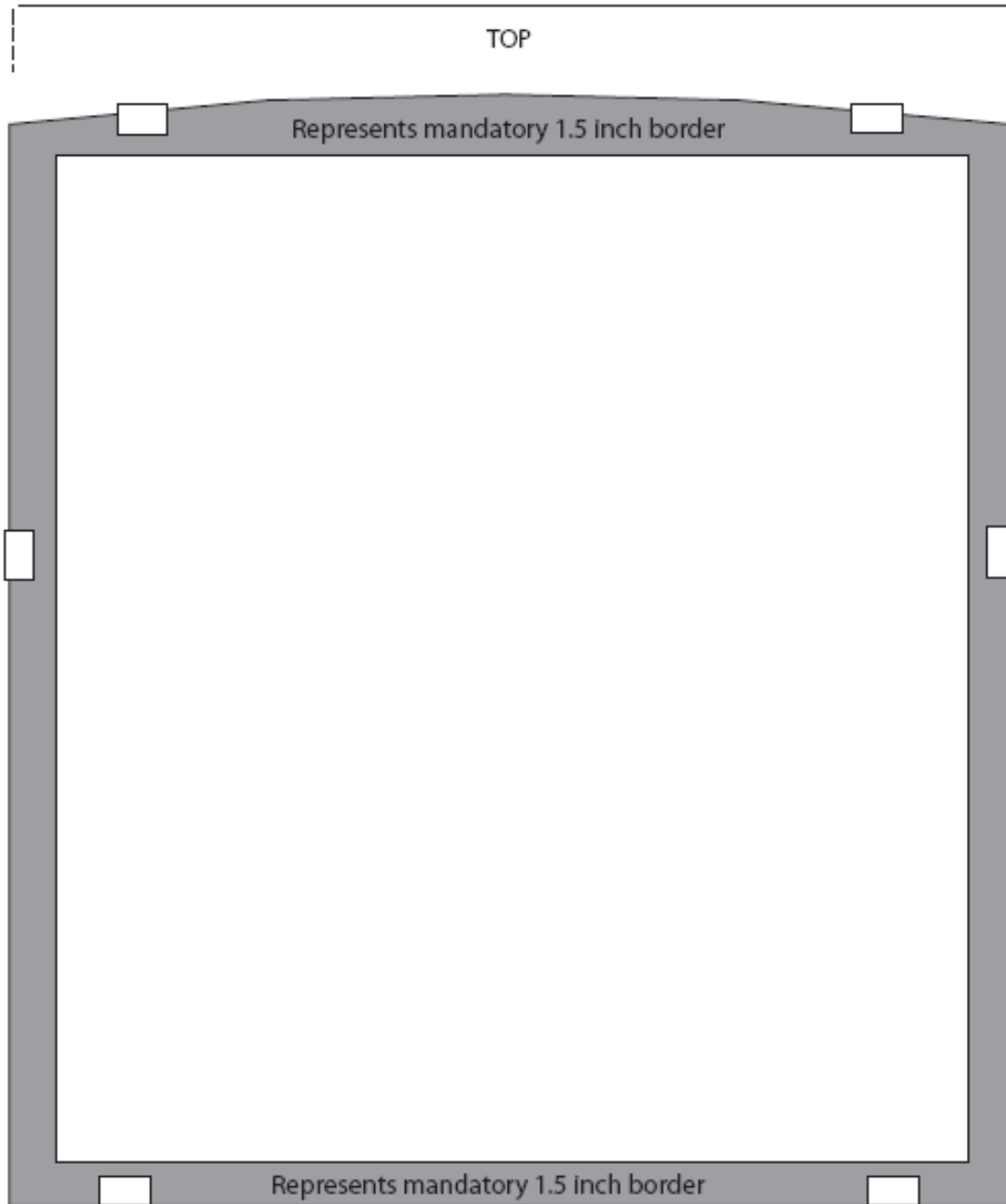
<http://bicycleparkingonline.org>

Name: \_\_\_\_\_

Drawing # \_\_\_\_\_ of \_\_\_\_\_



# 24 inches wide (panel)



26 inches tall (panel)

## Design Template

Use this template to draw your design(s). Designs may be drawn by hand as a line drawing (please use black ink) or created using digital design software (Illustrator, Photoshop, etc.)

Additional PDFs of this template can be downloaded from our website [www.burlingtonpublicart.com](http://www.burlingtonpublicart.com)

Artists may submit a maximum of 3 drawings for jury consideration. Please clearly label and number each drawing.

