

Request for Proposals  
Regal Road Bridge Enhancement (Design Only)



**Deadline:** November 13, 2020  
**Budget:** \$6,000 CAD (design only)

**For more information:**

Kim Selman

Tel: 905-548-0111

Email: [kim@cobaltconnects.ca](mailto:kim@cobaltconnects.ca)

**For more information and to apply online:**

**[burlingtonpublicart.com](http://burlingtonpublicart.com)**

## Artist Opportunity

The City of Burlington invites professional artists to submit design proposals for a series of laser-cut steel panels that will enhance the bridge located on Regal Road (Burlington, Ontario). Artists are asked to submit a proposal for ten (10) designs that will be used to produce custom laser-cut panels that will be installed on the concrete sidewalls of the bridge. The designs should be related in theme and aesthetic so that the panels work together as a series. The successful artist will be awarded \$6,000 for their designs. **All costs and tasks associated with the fabrication, installation and maintenance of the panels will be paid for by the City of Burlington.**

## Artwork Location

The Regal Road Bridge crosses Tuck Creek and is located on Regal Road, between Oakwood Dr and Swinburne Rd. This bridge was upgraded in 2019 as part of a larger project to mitigate flooding from the creek. Additional work included:

1. Widening and deepening of Tuck Creek to increase flow capacity in the channel.
2. Installation of armourstone retaining walls to protect private property from erosion.
3. Incorporation of existing storm sewer outfalls into proposed channel.
4. Increasing slope stability by installing potted plants and live stakes.
5. Enhancement of aquatic habitat through pools and riffles and riparian plantings.

### Fig.1

The artist-designed panels will be installed on the interior (pedestrian-facing) walls of the bridge, as indicated by the red boxes on the photos below:

### Side A





Side B



Fig.2: Tuck Creek

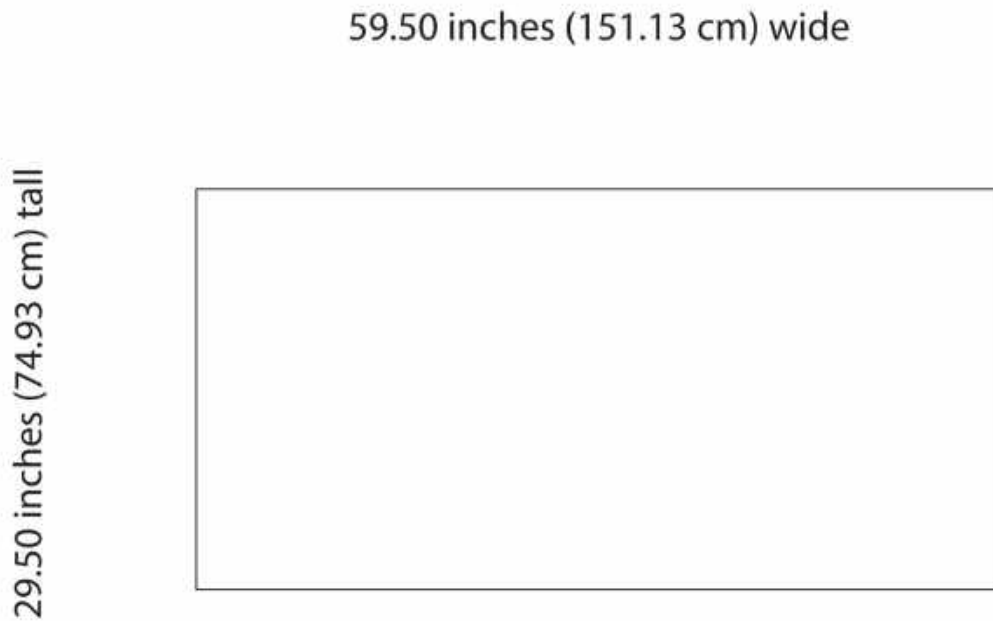


## Artwork Design Parameters

The artwork should complement the surrounding neighbourhood and environment. Examples of potential themes may include: the natural environment and surrounding ecosystem, themes of active living / transportation, etc. Artists are not limited to these themes and may suggest alternate concepts in their proposal.

The panels will be professionally fabricated in 3/16" mild steel and finished with a powder-coat paint. The selected artist will be consulted on colour selection prior to the fabrication of the panels (see Fig. 3 below for additional details)

**Fig.3 – Panel Template**



## Panel Design Guidelines

Artists are asked to submit three (3) preliminary design sketches that are representative of the style and theme of the proposed artwork. The winning artist will be commissioned to design ten (10) unique designs that are related in theme and aesthetic. 5 panels will be installed on each side of the bridge.

Note – it is expected that the submitted design is preliminary in nature. The selected artist will work with staff and the panel fabricator to refine their designs so that it is suitable for laser cutting.

Please submit your designs according to the following parameters:

- The dimensions of the panels are 59.50 inches (151.13 cm) wide and 29.50 inches (74.93 cm) tall.
- The artist should account for a 2-inch (5.08 centimetre) border framing the design
- Please submit design sketches to scale
- Designs must be submitted as black and white line drawings
- The drawings cannot include shading, colour or texture – positive and negative space only
- The design must connect to at least 50% of the panel's perimeter (i.e. the 2" border)
- All positive elements in the design must be supported so there are no unattached elements
- Please take safety into account. The design should not have sharp edges or small openings that could trap fingers, etc.
- Please see Fig. 3 and Fig. 4 below for examples of non-conforming and conforming designs

### Fig. 4: Non-Conforming Design

This design does not comply with the guidelines for the following reasons:

- The design connects with less than 50% of the panel's perimeter
- Sharp edges
- Unattached elements



### Fig. 5: Corrected Design

This design has been corrected to comply with the guidelines:

- The design connects with more than 50% of the panel's perimeter
- Sharp edges have been eliminated
- Unattached elements have been connected to rest of the design



## Budget

The successful artist will be paid a design fee of \$6,000 CAD (exclusive of HST) for exclusive, non-commercial use of the ten (10) drawings that will be used to produce a maximum of ten (10) panels. The successful artist will work with staff and the panel fabricator to create a digital file that will be used to create the laser cut steel panels (technical support will be provided to the successful artist). Designs may be subject to alteration (with artist approval) according to the specifications of the fabricator.

The artist is not responsible for any costs associated with fabrication, transportation or installation of the panels.

## Eligibility

This competition is open to all professional artists\*. The successful artist(s) is not expected to travel to Burlington, Ontario for this project but must be available via email and phone for project coordination.

*\* A professional artist is an individual who has specialized skills and/or training in his/her artistic discipline (not necessarily in academic institutions), has a history of public presentation and is critically recognized as an artist.*

## Original Work

The artist must guarantee that the artwork design is original and does not violate the copyright of any other person.



## Selection Process

An independent selection panel comprised of project stakeholders, community members and arts professionals will review all applications based on the following criteria:

- Qualifications and professional experience of artist(s)
- Artistic merit of previous work (as expressed in digital images submitted)
- Demonstrated ability to meet deadlines, budgets
- Success in executing projects of a similar scale / complexity to the project outlined in this document.
- The artist(s)' responsiveness to the site and approach to the project (as outlined in the Expression of Interest Statement submitted)

The jury will short-list a maximum of three (3) artists. Short-listed artists will create a full design proposal for all ten (10) panels. These proposals will be displayed online for public feedback and comments. The jury will use public feedback as one component of their final deliberation and decision-making process. **Short-listed artists will be paid an honorarium of \$800 CAD to create their proposal.**

*Cobalt Connects manages the City of Burlington's Public Art Program. Guided by the Public Art Policy, Cobalt Connects works in cooperation with City staff to develop and implement the Public Art Master Plan. Please note, the selection committee, Cobalt Connects, and the City of Burlington reserves the right to not recommend any application, proposal or finalist and to terminate or re-advertise any project.*

## Estimated Project Timeline (2020-2021)

Deadline	Activity
September 21	Request for Proposal document released
November 13	Application deadline
By December 4	Community jury reviews applications and selects short-list
Early January	Online public commenting
February	Jury reconvenes to select winning artist
March - April	Refinement of design and creation of digital artwork files
Spring 2020 (date TBD)	Artwork fabrication and installation (managed by the City of Burlington)

## Application Deadline and Receipt

All applications are due on or before **Friday November 13, 2020**. Incomplete applications or those received after the deadline will not be accepted. Faxed or emailed applications will not be accepted.

All applicants will receive notice via email or mail that their application has been received. It is the responsibility of the applicant to ensure that their application has been received by Cobalt Connects. If you do not receive verification within one week of submitting your application, please contact [kim@cobaltconnects.ca](mailto:kim@cobaltconnects.ca) or 905-548-0111.

**Loss or Damage:** While every precaution will be taken to prevent loss or damage, the City of Burlington, Cobalt Connects and Selection Committee shall not be liable for any loss or damage, however caused. **Please note, application materials will not be returned.**

## Application Requirements

1. **Application Form:** Page 9 of this document **OR completed online form:** <http://burlingtonpublicart.com/calls-for-artists/>
2. **Artwork design sketches:** Submit three (3) preliminary design sketches that are representative of the style and theme of the proposed artwork.
  - The sketch must be submitted as a black and white line drawing, in JPEG format. Please submit drawings to scale.
3. **Artist Statement:** Submit a brief statement outlining the inspiration for your design (**500 words maximum**).
4. **Curriculum Vitae:** Outline recent qualifications and artistic activities (**4 pages maximum**).
5. **Artwork Samples:** Submit a maximum of **eight (8) images** of your past artwork. Please note the following:
  - All images must be in high resolution JPEG format, suitable for screen projection
  - Do not embed images in documents such as Word or PowerPoint or compress files (i.e. WinZip, Stuffit, etc.)
  - Clearly label files and do not use any special characters, symbols, periods, etc. (i.e. \$, %, &) in the file name
  - Original artwork or slides will not be accepted
6. **Image List:** A list of the artwork samples submitted. Please include: title of artwork, materials, dimensions, date and location of artwork (if applicable).





# Application Form

**Applications are due on or before Friday November 13, 2020** (4:00 pm in person or 11:59 pm online). Applications may be submitted online or in-person / mail.

**Online Applications:** please visit <http://burlingtonpublicart.com/calls-for-artists/> to access the online application form.

**In-person or mailed applications:** Applications may be submitted in-person or mailed to our office (724 Barton Street East, Hamilton). Applications may be submitted on a CD/DVD or as a hard copy (letter-sized paper; 8 ½ X 11”). If submitting a hard copy, please do not bind, staple or use cover sheets / folders / binders.

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_

**Province** \_\_\_\_\_

**Postal Code** \_\_\_\_\_

**Country** \_\_\_\_\_

**Phone (day)** \_\_\_\_\_

**Phone (evening)** \_\_\_\_\_

**Email** \_\_\_\_\_

**Website** \_\_\_\_\_

I would like to receive notice of future Calls For Artists and program updates. Please add me to the Burlington Public Art mailing list (optional)

The applicant is in agreement with the Eligibility and Selection Criteria, as outlined in this document:

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

**Send Submissions to:**  
Cobalt Connects  
ATTN: Regal Road Bridge Project  
724 Barton Street East  
Hamilton, Ontario L8L 3A8

**Contact Us**  
Kim Selman  
T: 905-548-0111  
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